

Wednesday, 2021 at 11:00 AM
 Frank L Madla ECHS Standing Meetings-Agenda

Attendees:

Madla	Signatures
Khalid Zakaria	Yes
PAC	
Diana Rangel	yes

The purpose is to ensure we are intentionally planning and building timely supports that align and enhance the ECHS mission.

Agenda:

1. Spring 2021
 - Students have been registered in MATH 1414 based on MM
 - STU 0190 preliminary sent to be reviewed
 - Provided a Counselor’s Timeline when items need to be submitted.
 - TSI: Submitted
 - Annual Agreement for Spring 2021. Submitted.
 - VOE form was sent to you. Submitted
 - Student Recommendation—Submitted.
2. 4-Year Plan—Have been completed and reviewed—AA in Criminal Justice, AS in Nursing, AA in Business, AAT in ECH-6 and AS in Computer Science
3. Advising Sessions – will discuss new days for Spring 2021 advising sessions
4. EVENT: Class of 2024 ECHS Convocation will be on January 15, 2021. Letter has been sent to counselors and students. Shirts has been delivered for the Convocation.
5. Parent Consent Form for Class of 2024

6. HS Counselor Deadline for Spring 2021

HS Counselor Deadlines:	
ApplyTexas for new students	November 30, 2020
Complete AlamoENROLL Modules	December 10, 2020
TSI Upload Submitted (New, Retests)	February 21, 2021
Annual Agreement (Fall and Spring)	February 28, 2021
Verification of Eligibility	February 28, 2021
Parent Consent Forms	February 28, 2021
Course Agreements (New or Renewal)	February 28, 2021
Recommendation List	February 28, 2021
Submit Transcripts for New Faculty	April 15, 2021
Review Books with PAC Liaison	May 16, 2021
Submit Request for Quote to Bookstore	May 31, 2021

Submit PO for Books		June 15, 2021
1st Reg Report Verification		June 6, 2021
2nd Reg Report Verification		August 12, 2021
First Day of Class		August 23, 2021
Fall Census Date		Sept 8, 2021

EVENTS:

- Palo Alto Convocation
 - Adjunct Training: DC/ECHS/P-TECH – invitation was sent out
 - Proctor Training: DC/ECHS/P-TECH – invitation was sent out

- ECHS Convocation for Class of 2024 – Friday, January 15.