



PAC ECHS Consortium Committee Meeting

ECHS Mission: Transform our community by providing access to higher education through collaborative partnerships that empower students to earn an associate degree while in high school.

Core Values: Collaboration, Students First, and Innovation

December 6, 2017

9:00 a.m. – 10:30 a.m.

Ozuna Building, Room 217

Agenda

Topic	Presenter
1. Welcome/Opening Remarks	Monica Jimenez
2. Fall 2017	
a) Finals	Elizabeth Ginn
i. Schedule - 12/11 -12/16	
i. Library extended hours	
ii. Tutoring hours	
b) Advising	Monica Jimenez
i. After end of 16 week courses	
ii. Graduation application	
c) End of course instructor evaluation	Elizabeth Ginn
i. Opened on November 20 th	
ii. Closes on Dec. 10 th	
d) 20-week last day to withdraw Dec. 8 th	
3. Spring 2018	
i. Enrollment rosters	Monica Jimenez
ii. Books	Kathleen Baker
a. Submit quote request to bookstore by Dec. 1st	
iii. Academic Calendar	
iv. First day readiness	Elizabeth Ginn
a. Holidays	
b. Last day to drop	
i. 16-week: 4/13/2018	
ii. 20-week: 4/30/2018	
c. Mid-term grades	
i. 16-week: 3/19/2018	
ii. 20-week: 4/2/2018	
d. Graduation: Saturday, May 19 th	Monica Jimenez
i. Festival: Wednesday, May 2nd	
ii. Special recognition apparel	
v. Partner School Testing Dates	Elizabeth Ginn



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| 4. Fall 2018 - Timeline due dates: | Monica Jimenez |
| i. Dec. 1 st Apply Texas (new students) | |
| ii. Dec. 15 th Complete AlamoENROLL modules | |
| iii. Feb. 2 nd TSI upload | |
| iv. Feb. 16 th | |
| a) Verification of Eligibility | |
| b) Student course recommendation list | |
| c) Annual agreement | |
| d) Course agreements: new and/or renewal | Elizabeth Ginn |
| 5. ECHS Convocation for 9 th grade | Anthony Perez |
| 6. ECHS Innovation Grant | Anthony Perez |
| i. Feb 23 rd , March 2 nd & 9 th | |
| ii. Recommend 5 Juniors | |
| 7. Parent Night Summary | Andrea Flores |

EVENTS:

1. **ECHS Faculty Boot Camp: Leading the Way to Success** -Tuesday, January 9th from 11:45 AM – 1:00 PM, PAC Ozuna 102/117.
2. **DC/ECHS Faculty Convocation** - Wednesday, January 10th from 4:30 – 6:30 PM, PAC Ozuna room 102/117.
3. **Adjunct Faculty Convocation & Department Meetings** from 6:00 – 7:30 PM, PAC Ozuna Legacy room 101.
4. **ECHS New Student Convocation:** Thursday, January 11, 2018, Palo Alto College Gymnasium from 9: 30 AM – 2:00 PM.
5. **ECHS New Student Convocation Meet & Greet Luncheon:** Thursday, January 11, 2018, from 12:20 – 2:00 PM for all faculty scheduled to teach ECHS students.
6. **Graduation Festival:** Wednesday, May 2nd from 9:00 AM – 6:30 PM, PAC Ozuna Legacy room 101
7. **Palo Alto College Graduation:** Saturday, May 19th at 1:00 PM, Freeman Coliseum

Next Meeting: February 7, 2018

NOTES: